|  |  |
| --- | --- |
|  | MEETING of MINUTES |

|  |  |  |  |
| --- | --- | --- | --- |
| **Date:** | **19/01/2024** | **Time:** | **11 am** |
| **Platform:** | **Jain Compus** | **Facilitator:** | **Futurense** |
| **Attendees:** | **Sanju Abraham Binnu** | | |
|  | **Jain Students** | | |

**Topic**

|  |
| --- |
| Intoduction to the Trainer(New Attendees) |

**Discussion Points**

* **Offline Session at Jain University**
  + Tomorrow’s session is offline
  + Students should come to Jain Campus
* **File Organization**
  + Create a google Drive
  + Create a folder in the drive
  + Upload all file in the folder
* **Action Items**
  + Attend Jain University session tomorrow
  + Create Google Drive and GitHub.

**Next Meeting:**

22th January – Offline Session at Jain University